

ENVIRONMENT AND HIGHWAYS CABINET BOARD

JOINT REPORT OF THE HEAD OF ENGINEERING AND TRANSPORT – D. W. GRIFFITHS AND THE HEAD OF STREETCARE – M. ROBERTS

23RD JULY 2015

SECTION A – MATTER FOR DECISION

WARD(S) AFFECTED: ALL

MEMORANDUM OF UNDERSTANDING FOR THE INSTALLATION AND PROVISION OF AUTOMATIC NUMBER PLATE CAMERAS FOR DYFED POWYS POLICE

Purpose of Report

To obtain Members approval to sign the Memorandum of Understanding between Dyfed Powys Police and Neath Port Talbot County Borough Council for the installation and provision of power to Automatic Number Plate Recognition (ANPR) cameras.

Background

The Police and Crime Commissioner of Dyfed Powys Police entered into an agreement with South Wales Trunk Road Agency (SWTRA), North & Mid Wales Trunk Road Agency (NMWTRA), Carmarthenshire County Council, Ceredigion County Council, Pembrokeshire County Council and Powys County Council to install ANPR Cameras and associated equipment on existing highway infrastructure, including masts and columns, Dyfed Powys Police have stated they will meet all the costs associated with structurally testing the existing highways assets to confirm its structural integrity with the loading of additional equipment. The Council will be required to provide power (where possible), from lamp posts for the ANPR cameras currently located at the Force's traditional sites.

Dyfed Powys Police have requested that Neath Port Talbot County Borough Council join the adjacent local authorities and sign the Memorandum of Understanding set out in Appendix A.

Screening Assessment has been undertaken to assist the Council in discharging its Public Sector Equality Duty under the Equality Act 2010. After completing the

assessment it has been determined that this function does not require an Equality Impact Assessment.

Financial Implications

The work will be funded by the Police, who also fund the ongoing energy cost.

Consultation Outcome

A consultation exercise will not be carried out.

Sustainability Appraisal

The proposals are necessary to reduce crime, enforce the law and maintain criminal justice in the region.

Appendices

Appendix A – Memorandum of Understanding

Recommendation

It is recommended, having due regard to the Equality Impact Assessment screening that:-

1. The Director of Environment be authorised to enter into the Memorandum of Understanding (Appendix A).
2. Approval to be given for the installation and provision of power to ANPR cameras and associated equipment.

Reasons for Proposed Decision

To help Dyfed Powys Police detect, deter and disrupt criminality at a regional level, including tackling travelling criminals and organised crime.

List of Background Papers

EIA Screening Form.

Officer Contact

Mr Hasan Hasan, Engineering Manager, Engineering & Transport
Tel. No. 01639 686463
Email: h.hasan@npt.gov.uk

COMPLIANCE STATEMENT

MEMORANDUM OF UNDERSTANDING FOR THE INSTALLATION AND PROVISION OF AUTOMATIC NUMBER PLATE CAMERAS FOR DYFED POWYS POLICE

a) **Implementation of Decision**

The decision is proposed for implementation after the three day call-in period.

b) **Sustainability Appraisal**

Community Plan Impacts

Economic Prosperity	-	No impact
Education and Lifelong Learning	-	No impact
Better Health and Well Being	-	No impact
Environment and Transport	-	Positive
Crime and Disorder	-	Positive

Other Impacts

Welsh Language	-	No impact
Sustainable Development	-	No impact
Equalities	-	No impact
Social Inclusion	-	No impact

c) **Consultation**

The item will not be subject to external consultation.

MEMORANDUM OF UNDERSTANDING

BETWEEN

**OFFICE OF POLICE AND CRIME COMMISSIONER
DYFED POWYS**

SOUTH WALES TRUNK ROAD AGENCY

NORTH & MID WALES TRUNK ROAD AGENCY

CARMARTEHNSHIRE COUNTY COUNCIL

CEREDIGION COUNTY COUNCIL

PEMBROKESHIRE COUNTY COUNCIL

POWYS COUNTY COUNCIL

**NEATH PORT TALBOT COUNTY BOROUGH
COUNCIL**

1.0 FOREWORD

- 1.1 This document is The Memorandum of Understanding (hereinafter referred to as "MOU"), between the Office of Police and Crime Commissioner Dyfed Powys; South Wales Trunk Road Agency; North & Mid Wales Trunk Road Agency; Carmarthenshire County Council; Ceredigion County Council; Pembrokeshire County Council, Powys County Council and Neath Port Talbot County Borough Council for the installation and provision of power to Automatic Number Plate Recognition (hereinafter referred to as "ANPR") cameras.

2.0 BACKGROUND

- 2.1 After careful consideration and discussion the parties subject to this MOU have agreed to the installation of ANPR cameras on their fixed infrastructure and further agree to provide power to the same.
- 2.2 In addition, the local authorities will provide power (where possible) from lamp posts etc. for the ANPR cameras currently located at the Force's traditional sites

3.0 PARTIES TO THE AGREEMENT

- 3.1 This agreement is between the following partners:-

Police and Crime Commissioner of Dyfed Powys Police, Police Headquarters, PO Box 99, Llangunnor, Carmarthen, SA31 2PF

And

South Wales Trunk Road Agency (SWTRA);
North & Mid Wales Trunk Road Agency (NMWTRA);
Carmarthenshire County Council;
Ceredigion County Council;
Pembrokeshire County Council;
Powys County Council; and
Neath Port Talbot County Borough Council.

4.0 ARRANGEMENTS FOR EQUIPMENT

- 4.1 Where Dyfed Powys Police propose to install Automatic Number Plate Recognition Cameras and associated equipment on existing highway infrastructure, including masts and columns, Dyfed Powys Police will agree to meet all the costs associated with structurally testing the existing highways asset to confirm its structural integrity with the loading of additional equipment.
- 4.2 Where Dyfed Powys Police propose to install Automatic Number Plate Recognition Cameras and associated equipment boxes on existing highway infrastructure, Dyfed Powys Police will agree to meet all the costs associated with installing a new bespoke electrical cut-out from the Highway Authority supply as per their requirements and specification. Following the installation that interacts with the Highway Authorities electrical asset, Dyfed Powys Police will agree to provide a copy of the new electrical installation test certificate within 28 days following the date of installation.

- 4.3 The parties agree that the cameras will not be formally powered until the relevant Highway Authority has received and accepted the new electrical installation certificate.
- 4.3 Dyfed Powys Police will use contractors accredited with HERS/NHSS8. Electrical installations will comply with the requirements set out in the latest revision of BS7671.
- 4.4 Dyfed Powys Police is the holder of an Unmetered Power Supply certificate number Mpan: 2100040866614 with Western Power Distribution and as such is responsible for the payment of all utility accounts generated as a result of the camera installations and ongoing use. As installations go live so they are added to the Certificate Inventory.

5.0 LEAD OFFICERS

- 5.1 As a requirement of the MOU the parties will nominate a lead individual within each organisation. The names and contact details for the "lead individuals" are contained in appendix 1. These may be subject to change and any changes should be notified to each party's "lead individual" in writing.

6.0 INDEMNITY

- 6.1 The Police and Crime Commissioner of Dyfed Powys Police agrees to indemnify the Welsh Minister and Council Authorities, party to this MOU, against all demands, claims, damage, liability or loss caused by or arising out of the Force's negligence or that of their agents in relation to the presence of Automatic Number Plate Recognition Cameras mounted on masts/columns and associated equipment boxes within the Highway limits which have been constructed by Dyfed Powys Police approved contractors in the Highway Verge.

7.0 ROLES AND RESPONSIBILITIES / LEGAL DUTY

- 7.1 Nothing in this Memorandum removes, transfers, bars or interferes with the legal responsibilities, duties or rights within the law of any of the parties involved.
- 7.2 Nothing contained or implied in this Memorandum shall prejudice or affect the rights, powers, duties and obligations of any of the parties in the exercise of their respective functions as statutory authorities. Their respective powers, rights, duties and obligations under all public and private statutes, bye-laws and regulations may be as fully and effectively exercised as if they were not a party to this Memorandum.

8.0 REVIEW OF THIS AGREEMENT

- 8.1 This memorandum of understanding will be reviewed each year by representatives of the Police and Crime Commissioner; South Wales Trunk Road Agency; North & Mid Wales Trunk Road Agency; Carmarthenshire County Council; Ceredigion County Council; Pembrokeshire County Council; Powys County Council and a representative of Neath Port Talbot County Borough Council and amended if necessary.

9.0 SIGNATURE

- 9.1 By signing the agreement, all signatories accept responsibilities for its execution.
- 9.2 Signatories must also ensure that they comply with all relevant legislation.

Signed for and on behalf of the Police and Crime Commissioner of Dyfed Powys Police

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Title: Mr. Christopher Salmon

Position: Police and Crime Commissioner

Date:

Signed for and on behalf of South Wales Trunk Road Agency

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Title:

Position:

Date:

Signed for and on behalf of North & Mid Wales Trunk Agency

.....

Title:

Position:

Date:

Signed for and on behalf of Carmarthenshire County Council

Title:

Position:

Date:

Signed for and on behalf of Ceredigion County Council

Title:

Position:

Date:

Signed for and on behalf of Pembrokeshire County Council

Title:

Position:

Date:

Signed for and on behalf of Powys County Council

Title:

Position:

Date:

Signed for and on behalf of Neath Port Talbot County Borough Council

Title:

Position:

Date:

APPENDIX A

LEAD INDIVIDUALS

Police and Crime Commissioner of Dyfed Powys Police:

Title:

Position:

Contact details:

South Wales Trunk Road Agency:

Title:

Position:

Contact details:

North & Mid Wales Trunk Agency:

Title:

Position:

Contact details:

Carmarthenshire County Council:

Title:

Position:

Contact details:

Ceredigion County Council:

Title:

Position:

Contact details:

Pembrokeshire County Council:

Title:

Position:

Contact details:

Powys County Council:

Title:

Position:

Contact details:

Neath Port Talbot County Borough Council:

Title:

Position:

Contact details: